

**Rutland City Council
February 7, 2022**

The monthly City Council meeting was convened at 5:10 p.m. by Mayor Mahrer. Council Members Erickson and McLaen present; Corry and Lysne absent. City Auditor and City Attorney present.

Agenda: Erickson/McLaen moved approval of the agenda. Motion carried.

Minutes: McLaen/Erickson moved approval of the January 3, 2022 minutes as presented. Motion carried.

Lift Station Agreement: McLaen/Erickson moved approval of the service contract with ND Sewage Pump & Lift Station for maintenance of the sewage pump and lift station in 2022. Motion carried.

Spring Workshop: There will be an Elected and Appointed Officials spring workshop in Mandan on March 29-30. All Council members may attend. The City Auditor has not decided on attending. Discussion postponed to next month.

Backflow Preventors: The ND Department of Environmental Quality is requiring all cities to file a containment program plan by April 1. The plan requires a survey of potential cross contamination points in public buildings which will include industrial, commercial and multi-family residential buildings. The first step requires that the City have a backflow preventors ordinance. The Ordinance has been added to the Water and Sewer Ordinances, Chapter 7. This is the first reading of the Ordinance.

City Attorney LeeAnn Even said the ordinance and plan needs to be in place by April 1. The State may also require future provisions and will also be looking at lead in pipes. The City needs to identify how it will do a survey and file an annual report.

The second reading, and final adoption, of the Ordinance will be at the next meeting; modifications and changes may be made prior to that meeting.

2021 Annual Financial Statement: McLaen/Erickson moved approval of the 2021 Annual Financial Statement as presented. Motion carried.

CITY OF RUTLAND FINANCIAL STATEMENT YEAR ENDING 2021

	Beg. Balance	Revenues	Expenses	Fund Transfers	Ending Balance
GENERAL FUND	\$18,531.17	\$81,535.46	\$84,273.76	\$110.00	\$15,792.87
AMERICA RESCUE PLAN ACT	\$0.00	\$12,246.66	\$0.00		\$12,246.66
CITY SHARE SPECIALS	\$711.07	\$0.00	\$398.19		\$312.88
WATER FUND	\$45,439.61	\$32,286.36	\$25,129.01		\$52,596.96
SEWER FUND	\$38,126.40	\$6,867.07	\$7,508.74		\$37,484.73
GARBAGE FUND	\$9,505.02	\$23,450.41	\$22,628.25		\$10,327.18
EMERGENCY RESERVE	\$502.68	\$0.00	\$502.68		\$0.00
SEWER & LAGOON	\$72,316.03	\$22,690.11	\$16,011.89		\$78,994.25
EMERGENCY LAGOON	\$100.00	\$10.00		(\$110.00)	\$0.00
2010 STREETS FUND	\$23,131.71	\$17,628.90	\$17,420.00		\$23,340.61
1994 STREETS SAVINGS	\$23,646.66	\$21.83			\$23,668.49
PARK BOARD FUNDS	\$0.00	\$3,061.48	\$3,061.48		\$0.00
TOTAL ALL FUNDS	\$232,010.35	\$199,798.28	\$176,934.00		\$254,764.63

The financial statement will be published in the Teller as required by March 1.

Financial Report: Erickson/McLaen moved approval of the January 2022 financial report as presented. Motion carried unanimously.

Bills: Erickson/McLaen moved approval of the payment of bills:

General Checking

000172	DRN READITECH	\$144.76	Telephone
000173	WASTE MANAGEMENT	88.03	Hall
000174	WASTE MANAGEMENT	1,720.94	Garbage contract
013351	SCOTT D. HAAN	\$887.96	Dec 19-Jan 1
013353	SCOTT D. HAAN	\$738.11	Jan 2-15 2022
013354	NARDINI FIRE EQUIP.	\$350.00	City Hall monitoring
013355	OTTER TAIL POWER	\$1,039.53	Electricity
013356	B. MAHRER CONSTRUCTION	\$520.00	Snow removal
013357	BOBCAT OF GWINNER	\$1,346.20	Bobcat trade balance
013358	DACOTAH PAPER CO.	\$413.40	Kitchen supplies
013359	DEBORAH BANISH	\$841.15	January
013360	FORMAN LUMBER	\$2.98	lightbulbs
013361	ND LEAGUE OF CITIES	\$391.00	2022 membership
013362	QUILL	\$310.24	Ink & envelopes
013363	ROGER PEARSON	\$45.00	meter read
013364	SARGENT COUNTY AUDITOR	\$835.75	2022 Assessment book
013365	SCOTT D. HAAN	\$979.76	Jan 14-26 2022
013366	SE WATER USERS	\$764.40	254,800 gals Dec
013367	USPO	\$160.00	4 rolls post card stamps
013368	VINING OIL & GAS LLC	\$1,228.35	propane 570 gals
		\$12,807.56	

Motion carried unanimously.

Delinquents: There are seven delinquent accounts that are subject to turn off on February 15.

Hall Heat: McLaen reported that there have been problems with the Hall heating system which are being repaired.

The meeting adjourned at 5:45 p.m.

ATTEST:

Deborah Banish, City Auditor

Michael Mahrer, Mayor