

City of Rutland

PO BOX 181
RUTLAND, ND 58067
701-724-3081

Consumer Authorization for Direct Payment via ACH

Direct Payment via ACH is the transfer of funds from a consumer account for the purpose of making a payment.

Check one: Begin Payment Change Information

I/we authorize the City of Rutland to electronically debit my/our Checking Account OR Savings Account and, if necessary, to electronically credit my (our) account to correct erroneous debits at the depository Financial Institution named below ("DEPOSITORY"). I/we agree that ACH transactions I/we authorize comply with all applicable laws.

Financial institution name: _____

Routing number: _____ **Account number:** _____

Name(s) on the account: _____

Debit transaction frequency:

- Single Entry** (one-time payment)
- Recurring Entries** (entries that recur at substantially regular intervals, without further affirmative action by the Receiver)

Date of debit (if Single Entry) or date of first debit (for Recurring Entries): _____

Recurring Entries occur once per month on the 10th day of the month or the first business day thereafter and remain in effect until authorization is revoked.

Authorized debit amount (or method for determining amount): Amounts vary depending upon water, sewer, and garbage use. The amount of debit is mailed to the customer approximately 10 days prior.

I/we understand that this authorization will remain in full force and effect until I/we notify the City of Rutland by phone, email or in writing that I/we wish to revoke this authorization. I/we understand that The City of Rutland requires notice be received no later than the 1st business day of the month to cancel this authorization.

Customer Name(s): _____

Service Address: _____

Utility Bill Account #: _____

Date: _____ **Signature(s):** _____